

WHITBOURNE PARISH COUNCIL

MINUTES of the meeting of Whitbourne Parish Council held on Friday 5th October 2012 at 7.00pm in Whitbourne Church

Present: Cllr R Freeman (Chairman), Cllr M Williams (Vice-Chairman), Cllrs D Haddock, R James, N Westacott and C White

In the absence of the Clerk, Cllr Freeman took the Minutes of the Meeting.

12/01 To accept **Apologies for Absence**

Apologies were received from Cllrs J Archer, J Cummins and G Cupper

12/02 To receive **Declarations of Interest**

None were declared.

12/03 To approve the **Parish Council Accounts** for the Financial Year ending 31st March 2012

Cllr Freeman explained the need for the additional meeting and reported the conversation with Mazars the external auditor. It was **AGREED** by all that the Annual Return should be signed by the Chairman on behalf of the Council and that all accounts were approved. Cllr Westacott agreed to take the document to Mrs Seldon, the temporary Clerk, so that she might note the contents and then post to Mazars. Unanimously **AGREED** by all.

12/04 To confirm **Employment details** for temporary Clerk

Councillors confirmed that the temporary Clerk would receive £9.25 per hour and initially start with a 5-hour week. She would be asked to document the amount of time taken to start with to ensure this was sufficient. Unanimously **AGREED** by all.

12/05 **Planning Permission Sought:**

Application No. N122478/FH – 2 Old Gains Bungalows, Gains Road, Whitbourne.

Single Storey rear extension

The Council decided to make no comment with regards this application

Unanimously **AGREED** by all.

Application No. N122155/FH – Glebe Edge, Whitbourne.

Proposed 2no dormer windows to front and formation of gable fronted dormer, together with 3 no velux rooflights to rear roofscape.

NO OBJECTION

It was considered that the proposal would enhance the aesthetic appearance of the property and improve the locality.

Proposed: Cllr White, Seconded Cllr Haddock, **AGREED** by all.