

# **Minutes of Extraordinary Meeting of Whitbourne Parish Council**

## **held on 22nd September 2017**

### **Attendance:**

Present: M. Williams (MW) (Vice Chairman); A. Evans (AE); N. Knight (NK); G. Cupper (GC);  
J. Cummins (JC); J. Bromley (JB)

In Attendance: K Phillips (Clerk). No members of the public present.

### **1. Apologies for absence**

Apologies received from R. James; P. Wood

### **2. Declarations of Interest: None**

### **3. Minutes of Extraordinary meeting on 19<sup>th</sup> July 2017**

JC had been left off the attendees list. With this correction the minutes were proposed (JC) and seconded (AE). Resolved.

### **4. Matters arising from minutes: None**

### **5. Ward Councillor's report: No report received.**

### **6. Clerk report**

The Clerk gave a report on the recent code of conduct training attended and highlighted some of the more important aspects for Councillors' attention. The Clerk had also circulated a proposed revision to the web site, which was accepted. Proposed GC, seconded AE. Resolved.

### **7. Planning**

- a) Application – 173097, Pennyacre (including 173098). The discussion raised the following points:
- i) It is considered that the proposed extension is both out of scale with the original property and that its footprint appears to exceed the existing accommodation.
  - ii) The access doorway and side frames should be plain and not multi-paned.
  - iii) The "link unit" (hallway) would be better suited to a flat lead roof not pitched and clad with either fibreglass or lead.
  - iv) Rainwater goods throughout should be either cast iron or cast aluminium.
  - v) It is felt that the proposed timber-framing to the new extension severely detracts from the light and simple framing of the original grade II listed cottage. It is out of scale.
  - vi) There has been no pre-application advice sought from either the Planning or Conservation Officers.
  - vii) Clauses 3.2, 5.3 & 5.4 of the Design and Access Statement claim "the property is in need of complete refurbishment and needs to be undertaken in a sensitive and sympathetic way". Any proposals for the refurbishment and construction of an extension to the property should be submitted as a single application.

Rejected. Proposed JB, seconded JC. Resolved.

- b) Application – 173147, Huntlands. The term timber business was seen as too vague. Potential growth of the business could become a nuisance to the local community (including noise). The application was supported with the conditions that only garden sheds be constructed (as per the application), pre-prepared materials are brought onto site and any business expansion should be the subject of a further planning application.

Supported. Proposed AE, seconded MW. Resolved.

- c) Decision – 172066, Boat Lane. Rejected by Herefordshire Council Planning.

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**8. Reports**

- a) Village Hall. Major water leak fixed recently. Insurance settlement being sought.
- b) Playing fields. The Safari supper has been set for 10/3/18. The fun run has been set for 8/10/18. The summer fete had made £1175. The 200 club is being refreshed after being handed over from the Village Hall committee.
- c) Manorial Court. It had been requested that "The Commoner" magazine be linked from the Parish Council web site. Proposed AE, seconded MW. Resolved.

9. **Defibrillator training.** Course 16<sup>th</sup> November 7-9PM for a maximum of 20 people. The trained people would support the local community, therefore a suitable grant would seem appropriate. To be discussed at the next meeting of the Parish Council.

10. **Public participation:** No members of the public present.

11. **Item for future consideration.** Grant for defibrillator training.

The meeting closed at 20:13.

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Chairman – 22nd September 2017