

# WHITBOURNE PARISH COUNCIL

**Dear Councillors, You are summoned to the Parish Council Meeting of Whitbourne Parish Council to be held on Wednesday 5<sup>th</sup> September 2018 at 7.30pm in Whitbourne Village Hall**



Kevin Phillips  
Clerk/RFO - 01886 822267, [whitbournepccclerk@outlook.com](mailto:whitbournepccclerk@outlook.com)

---

## AGENDA

1. To accept Apologies for Absence
2. To receive Declarations of Interest
3. To approve the Minutes of the Extraordinary Parish Meeting held on: 27<sup>th</sup> July 2018
4. Matters arising from minutes
5. To receive Ward Councillor's Report
6. To receive the Clerk's Report
7. Financial Matters:
  - a) To approve Bank Reconciliation to 1<sup>st</sup> August 2018
  - b) To approve Income and Expenditure reconciliation to 1<sup>st</sup> August 2018
  - c) To approve accounts for payment:  
Clerk Salary Aug/Sep 2018 & HMRC PAYE  
Clerk expenses: Jul/Aug 2018 (£40.00)  
Grass cutting (£300)
  - d) To review 2018/19 budget versus spend
8. Reports from:  
Village Hall, Playing Fields, S106, Manorial Court
9. War memorial refurbishment
10. Telephone Kiosk – Future use
11. To report village issues regarding road maintenance, clearance, etc.
12. Public Participation - members of the public are allowed 10 minutes to address the Council

# WHITBOURNE PARISH COUNCIL

13.Items for future consideration

**Members of the public are welcome to attend our meetings**  
**Date for next meeting: Wednesday 7th November 2018**