

# WHITBOURNE PARISH COUNCIL

Dear Councillors,

**You are summoned to the Parish Council Meeting of Whitbourne Parish Council to be held on Wednesday 3rd March 2021 at 7.30pm. This will be an online meeting using Zoom. The internet link for this meeting is**

**<https://us02web.zoom.us/j/82031142198>.**



Kevin Phillips  
Clerk/RFO - 01886 822267, [whitbournepccclerk@outlook.com](mailto:whitbournepccclerk@outlook.com)

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## AGENDA

1. To accept Apologies for Absence
2. To receive Declarations of Interest
3. To approve the minutes of the meeting held on: 6th January 2021
4. Matters arising from minutes
5. To receive report from Ward Councillor
6. To receive the Clerk's report
7. Financial Matters:
  - a) To approve accounts for payment:

Clerk Salary: Feb/Mar 2021 & HMRC PAYE  
Clerk expenses: Nov/Dec 2020 (£40.00), Jan/Feb 2021 (£47.92)  
SLCC Subscription (£112.00)
  - b) To approve Bank Reconciliation to 28th February 2021
  - c) To approve Income and Expenditure reconciliation to 28th February 2021
  - d) To review 2020/2021 budget versus spend
  - e) To decide grass cutting contractor
  - f) To appoint internal auditor
8. Planning
  - a. Planning Consultation 210494 - Lower Tedney Farm, Whitbourne
9. S106 projects
  - a) To review progress on agreed projects
  - b) To review progress next phase projects

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10. To receive report from Bringsty Common Manorial Court relating to speed limit on A44
11. To receive report from NDP Working Group
12. To receive reports from: Village Hall, Playing Fields & Manorial Court
13. To receive report regarding the Glebe/woodlands
14. To report village issues regarding road maintenance, clearance, etc.
15. Public Participation - members of the public are allowed 10 minutes to address the Council
16. Items for future consideration

**Members of the public are welcome to attend our meetings. The above internet link can be used to gain access to the online meeting.**

**Date for next meeting: Wednesday 5th May 2021**